



Headteacher
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14 September 2023

Dear Parent/Carer,

PARENT GOVERNOR ELECTION

I am writing to you to invite you to stand for election as a parent governor, or nominate another parent to do so. In our school we have provision for 5 parent governor(s) and there are currently 2 vacancies.

The governing board, with the headteacher, has overall responsibility for the running of the school. Governing boards have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

If you'd like more information, please have a look at the links below;

[The role of school governors and trustees - YouTube](#)

[The-role-of-a-school-governor.pdf \(governorsforschools.org.uk\)](#)

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the work of the governing board. Training is available for all governors and this governing board has an expectation that those new to governance attend free induction training.

The enclosed sheet summarises the circumstances under which someone cannot serve as a governor. In addition, parents/carers who have paid employment in the school for 500 or more hours per academic year or who are elected members of the Local Authority are not eligible to stand in these elections. Nominations must be from parents or carers with children at the school on the day that nominations close.

If you would like to stand for election please complete the enclosed nomination form and return it to the school no later than 22 September 2023 at 12:00pm. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted, but if you are nominating another parent please seek their prior consent.

Please be aware that, in the event of a ballot being held, your personal statement will be shared with all the parents in school. Please do not include any personal information for that reason.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours faithfully,

Headteacher (Returning Officer)

Care, Courtesy and Consideration
CARE COURTESY AND CONSIDERATION



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towards Artsmark
Awarded by Arts
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